Pennsylvania

Fiber Arts Fest

Where Art and Agriculture Meet

September 17, 2016

Huntingdon County Fairgrounds
Huntingdon, PA 16652

2016 Festival Application

Name _____

Business Name _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

PA Sales Tax ID Number to sell: _____

Website: _____

Please describe items you will be selling: _____

Will you be demonstrating? Please describe: _____

Booths:

Each booth comes with 8 foot table and 2 chairs

___	Indoor Space	10 x 10 foot	$50@
___	Outdoor Space	10 x 16 foot	$50@
___	Electricity Needed		$10.00 per booth

Name (print): _____ Signature: _____

Date: _____

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4th Annual
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Huntingdon, PA 16652

2016 Vendor Rules and Regulations

Arrival and Set-Up
2016 Festival location is Huntingdon County Fairgrounds, 10455 Fairgrounds Road, Huntingdon, PA 16652, off U.S. Route 22
Vendor set up will be Saturday, September 17 starting at 6:30 am until 9:00 am
Festival hours will be 9 am to 5 pm.

Vendors may not take down or close their booths until 5:00 p.m.

Mail checks to:
Huntingdon County Arts Council
212 Fourth Street
Huntingdon, PA 16652

Email: huntingdonarts@gmail.com
Phone: (814) 643-6220
Event website: www.fiberartsfest.org

1. The Fiber ArtsFest is an activity of the Huntingdon County Arts Council (HCAC). All communications should be directed to the HCAC, its representatives at (814) 643-6220 or (814) 386-3277, or by e-mail to huntingdonarts@gmail.com; or in writing to 212 Fourth Street, Huntingdon, PA 16652.
2. Vendor area is located on the Huntingdon County Fairgrounds, Huntingdon, PA. Vendor area is a covered, open air livestock barn with cement aisles and floor with 10' by 16' spaces. Animal pen spaces are also available. Pop up canopies are permitted. A limited number of indoor spaces are available in Johnson Hall. Additionally, a limited number of outdoor spaces are available for self-contained mobile booths.
3. Vendor space will be filled on a first-come/first-served basis to those submitting appropriate, completed applications, photos and full payment by August 1, 2016.
4. Vendors who have been assigned space but find they are unable to attend should notify John Kearns promptly at 814-386-3277 or via email: huntingdonarts@gmail.com. The HCAC does not have a refund policy. ONLY HCAC can reassign space that has been freed by a cancellation or vacancy.
5. Internet/Cell Service is limited. No Ethernet/Internet jacks available. Please make necessary arrangements for processing payments if cell/Internet service is not available.
6. Vendors are welcome to conduct product demonstrations and *make and takes* inside booth space during festival.
7. We would like to request a small item for a raffle from each vendor (in the value range of $5 to $25).
8. The Huntingdon County Arts Council does not provide insurance for Vendors or their products. The Vendor agrees to hold harmless, defend and protect the Pennsylvania Fiber ArtsFest, Huntingdon County Arts Council and the Huntingdon County Agricultural Association from any claims, demands, suits, damages, losses, costs or expenses which might arise out of any action or failure to act by the above mentioned entities, its officers, representatives, etc. and to hold the HCAC harmless from any and all liability and responsibility arising from any accident or injury sustained by the vendor's participation in or presence at the aforesaid festival.
9. Vendors will be required to have any and all business licenses, permits, and requisite insurance for the operation of his/her business. Vendors are responsible for collecting and reporting Pennsylvania Sales tax. For information on Pennsylvania sales tax please call 1-888-PATAXES or visit: https://revenue-pa.custhelp.com
10. No pets are allowed in the vendor/exhibitor area.
11. Campsites are available for $25 on the Fairground on a first come first serve basis. Please contact Dan Hawn at (814) 599-6098 to reserve a spot (Note: this is a Penn State home football game weekend).
12. All exhibitors will receive confirmation of receipt of application, floor plan, booth location, specific set-up and unloading instructions as well as other pertinent information regarding exhibiting at the event.
13. HCAC reserves the right to bar any vendor who does not comply with these guidelines, from future HCAC events.
14. Non PA animal exhibits must be accompanied by a Certificate of Veterinary Inspection.