

PA  
**Fiber ArtsFest**  
Where Art & Agriculture Meet



**September 23, 2017**

**Huntingdon County Fairgrounds, Huntingdon, PA 16652**

## 2017 Festival Application

Name \_\_\_\_\_

Business Name \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

PA Sales Tax ID Number to sell: \_\_\_\_\_

Website: \_\_\_\_\_

Please describe items you will be selling: \_\_\_\_\_

Will you be demonstrating? Please describe: \_\_\_\_\_

Booths:

Each booth comes with 8 foot table and 2 chairs

\_\_\_ Indoor Space      10 x 10 foot      \$60@

\_\_\_ Outdoor Space      10 x 16 foot      \$60@

\_\_\_ Electricity Needed      \$10.00 per booth

Name (print): \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_



**5th Annual  
September 23, 2017  
Huntingdon County Fairgrounds  
Huntingdon, PA 16652**

## 2017 Vendor Rules and Regulations

### *Arrival and Set-Up*

2017 Festival location is Huntingdon County Fairgrounds, 10455 Fairgrounds Road, Huntingdon, PA 16652, off U.S. Route 22  
Vendor set up will be Saturday, September 23 starting at 7:00 am until 9:00 am  
Festival hours will be 9 am to 5 pm.

Vendors may not take down or close their booths until 5:00 p.m.

### *Mail checks to:*

Huntingdon County Arts Council  
212 Fourth Street  
Huntingdon, PA 16652

Email: [huntingdonarts@gmail.com](mailto:huntingdonarts@gmail.com)  
Phone: (814) 643-6220  
Event website: [www.fiberartsfest.org](http://www.fiberartsfest.org)

1. The Fiber ArtsFest is an activity of the Huntingdon County Arts Council (HCAC). All communications should be directed to the HCAC, its representatives at (814) 643-6220 or (814) 386-3277, or by e-mail to [huntingdonarts@gmail.com](mailto:huntingdonarts@gmail.com); or in writing to 212 Fourth Street, Huntingdon, PA 16652.
2. Vendor area is located on the Huntingdon County Fairgrounds, Huntingdon, PA. Vendor area is a covered, open air livestock barn with cement aisles and floor with 10' by 16' spaces. Animal pen spaces are also available. Pop up canopies are permitted. A limited number of indoor spaces are available in Johnson Hall. Additionally, a limited number of outdoor spaces are available for self-contained mobile booths.
3. Vendor space will be filled on a first-come/first-served basis to those submitting appropriate, completed applications, photos and full payment by August 1, 2017.
4. Vendors who have been assigned space but find they are unable to attend should notify John Kearns promptly at 814-386-3277 or via email: [huntingdonarts@gmail.com](mailto:huntingdonarts@gmail.com). The HCAC does not have a refund policy. ONLY HCAC can reassign space that has been freed by a cancellation or vacancy.
5. Internet/Cell Service is limited. No Ethernet/Internet jacks available. Please make necessary arrangements for processing payments if cell/Internet service is not available.
6. Vendors are welcome to conduct product demonstrations and *make and takes* inside booth space during festival.
7. We would like to request a small item for a raffle from each vendor (in the value range of \$5 to \$25).
8. The Huntingdon County Arts Council does not provide insurance for Vendors or their products. The Vendor agrees to hold harmless, defend and protect the Pennsylvania Fiber ArtsFest, Huntingdon County Arts Council and the Huntingdon County Agricultural Association from any claims, demands, suits, damages, losses, costs or expenses which might arise out of any action or failure to act by the above mentioned entities, its officers, representatives, etc. and to hold the HCAC harmless from any and all liability and responsibility arising from any accident or injury sustained by the vendor's participation in or presence at the aforesaid festival.
9. Vendors will be required to have any and all business licenses, permits, and requisite insurance for the operation of his/her business. Vendors are responsible for collecting and reporting Pennsylvania Sales tax. For information on Pennsylvania sales tax please call 1-888-PATAXES or visit: <https://revenue-pa.custhelp.com>
10. No pets are allowed in the vendor/exhibitor area.
11. Campsites are available for \$25 on the Fairground on a first come first serve basis. Please contact Dan Hawn at (814) 599-6098 to reserve a spot (Note: this is a Penn State home football game weekend).
12. All exhibitors will receive confirmation of receipt of application, floor plan, booth location, specific set-up and unloading instructions as well as other pertinent information regarding exhibiting at the event.
13. HCAC reserves the right to bar any vendor who does not comply with these guidelines, from future HCAC events.
14. Non PA animal exhibits must be accompanied by a Certificate of Veterinary Inspection.